

**HOBART LADIES BADMINTON ASSOCIATION INCORPORATED**  
**BY LAWS**  
**UPDATED JUNE 2021**

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# HOBART LADIES BADMINTON ASSOCIATION INCORPORATED BY LAWS UPDATED JUNE 2021

## **PART 1 – BASIC RULES**

All play shall be in accordance with the Rules of Play for Badminton as published by Badminton Australia and the World Badminton Federation.

## **PART 2 – BY LAWS**

### **1 COMPETITION**

The Association reserves the right to adopt a format of play suitable for its members where conditions do not permit regular team competition. Such a format may consist of Ladies Doubles games played in casual competition. The respective By-Laws for such formats are specified in PART 3 and PART 4. below

### **2 ANNUAL MEMBERSHIP**

- A Membership fees shall be specified at an AGM and shall be reviewed annually. The membership period is based on the Financial Year (1<sup>st</sup> July-30<sup>th</sup> June).
- B All prospective members are required to complete an Application for Membership form. The form must be provided to the Honorary Secretary in a timely manner.
- C Members are required to:
  - (i) be respectful to all fellow members of the Association;
  - (ii) ensure they pay the membership fee prior to the fourth week of play;
  - (iii) adhere to the HLBA By-Laws
- D Should Item C not be adhered to the Hobart Ladies Badminton Association reserves the right to enact the following:
  - (i) After receiving a written complaint the Committee will discuss the issue at the next meeting.
  - (ii) If the majority of attending Committee members deem the complaint to be legitimate two Committee members from a different grade will be asked to communicate with the player in question with the anticipation that a change of behaviour can be brought about.
  - (iii) Should a resolution be deemed impractical the player in question will be reminded of the fact she signed the Membership Application Form agreeing to abide by the Hobart Ladies Badminton Association By-Laws. Their membership may possibly be rescinded as per Membership Application form.

- (iv) If a member refuses to abide by any Committee decision this may lead to a withdrawal of the member's association with Hobart Ladies Badminton Association.

### 3 DAYS OF PLAY - DIVISIONAL

Shall be as follows:

Tues	1A and 2B
Wed	1B
Thurs	2A

### 4 GRADING

- A. Grading of new players shall be carried out by Members of the Committee on any agreed day. *(A.G.M. July 1985).*
- B. Players in any Division may request regrading. The decision of the Committee in this regard shall be final. *(A.G.M. July 1985).*
- C. The Committee, at their discretion, may move individual players. *(A.G.M. July 1984).*

### 5 DUTY OF CARE

Should it be observed that a player is unable or unfit to play for any reason which could endanger the wellbeing of either herself themselves or other players and /or visitors to the badminton hall, the following procedure shall be followed:

- A. A Divisional Representative/Committee Member is to be informed.
- B. The Divisional Representative/Committee Member shall appoint a reliable third party to witness ensuing action/conversation by all involved parties.
- C. The witness shall make written notes of all conversation between the Divisional Representative and the player concerned. Notes to be given to the Hon. Secretary for filing for future reference.
- D. The Divisional Representative/Committee Member and the witness shall take the player aside and speak with them in a discreet manner and out of the hearing of others.
- E. The player is to be instructed that they can no longer take part in any further games on that day.
- F. Before the player leaves the hall, steps shall be taken in order that the safety of that player in terms of ~~her~~ their ability to return home or to any other venue of the player's choice be monitored. Appropriate action shall be taken if the player is unfit to leave the hall unaided. If necessary, an Emergency Contact shall be advised and their assistance sought.
- G. If the reported behaviour continues the Committee reserves the right to rescind the same membership.
- H. Should a player have membership rescinded then on a pro rata basis the Committee will consider a registration refund.

## **6 CLOTHING**

Appropriate sports attire is to be worn during all matches, eg. Sports skirts, shorts, regulation tops, tracksuits, non-marking soled sports shoe. Bare feet are not acceptable. Should a Divisional Representative consider that any clothing is unacceptable, she may request an alternative.

Note that playing shoes should not be worn outside the Hall.

## **7 NOTICE BOARD**

All information relevant to Members shall be posted on the HLBA notice board as soon as it comes to hand and a ladder of team results shall be kept up to date. Information for the attention of Committee Members will also be posted on the notice board.

In addition, information may be communicated through electronic media and the Association's Website.

## **8 INJURY ON COURT**

If a player is injured during play, a recovery time not exceeding 10 minutes may be granted at the discretion of the umpire. (*Cttee Mtg 31 May 2007*).

## **9 FIRST AID**

A. A first aid kit, including resuscitation mask, Defibrillator and ice packs, is available through each Divisional Representative. Any used items are to be replaced by HLBA.

B. Divisional Representatives must inform the Hon Secretary when first aid materials have been used in order that replacements can be undertaken.

## **10 FUNDRAISING**

All fund raising events for the HLBA must have Committee approval in order that all Divisions can be involved. (*Cttee Mtg 2 August 2012*)

## **11 MOBILE PHONES**

Mobile phones are to be turned down during play and no player should leave the court to answer the phone. (*A.G.M. July 2001*). Divisional Representatives are empowered by the HLBA to enforce this rule. (*A.G.M. July 2005*).

## **12 CHILDREN**

Children must be supervised at all times.

## **13 HONORARIUMS**

Honorariums may be awarded annually to the Secretary, Treasurer and Results Secretary at the Committee's discretion.

## **PART 3 CASUAL COMPETITION**

### **1 COMPETITION**

- A Ladies Doubles games shall be made up from players attending on that day, so as to provide balanced games as far as possible.
- B Score sheets may be kept and recorded by the Results Secretary.

### **2 START TIME**

Players are to be in the hall at 9.20am and play shall commence at 9.30am sharp. Players arriving after that time may not be able to be accommodated with suitable games.

### **3 SHUTTLES**

- A To be distributed by a Divisional Representative on each playing day. Players may request extra shuttles if required. There is no limit to the number of shuttles used on any day. (*A.G.M. July 1983*).
- B The Divisional Representative in control of the distribution of shuttles shall complete the record of shuttles removed from the shuttle box each week.

### **3 COURT FEES**

- A. Shall be as specified at an A.G.M. in any year and shall be reviewed annually. Fees Shall be collected on arrival to play.
- B The Divisional Representative shall deposit court fees and a completed cash voucher in the locked container in the shuttle box via a pouch as supplied for subsequent collection by the Honorary Treasurer.

## PART 4 TEAM COMPETITION

### 1 COMPETITION

- A A team shall consist of a minimum of three ladies with a maximum of five. No team shall play more than four ladies in one match. In the event of a team being short of players, the games in which those players should have played shall be forfeited and all remaining games shall be played.
- B A match shall consist of six ladies doubles with no two ladies playing together more than once.
- C All games shall be played according to the Rally Points System which was ratified by the Australian Badminton Federation in May 2006 and shall be the best of three games to 15 points with an advantage of two points. Sudden death is reached when the score reaches 20 points all, the first team to reach 21 points being the winner of that game. *(A.G.M. 2009)*.
- D If a Division opts to play to a total of 21 points, games shall be the best of three games to 21 points. The first players in any game to reach 21 points is deemed the winner of that game. *(A.G.M. 2010)*.
- E No player other than a fill in may play with more than one team in the same Division except when filling in from a bye team.
- F The two strongest players in any team shall play the last game in the score book. *(A.G.M. July 2006)*.
- G The team whose number first appears on the Roster Sheet shall serve and umpire first. In all finals, the team finishing highest on the ladder shall serve and umpire first. *(A.G.M. July 1982)*.
- H If an error occurs in the positioning on court of either a server or receiver, the error shall be corrected prior to the next serve being made by either team. No penalty points are inflicted on either side.
- I If possible, a division shall consist of a minimum of four teams and a maximum of eight teams in any Division in order that teams play each other an equal number of times.
- J If the situation arises that any Division forms more than eight teams, the Committee reserves the right to form another Division of the same standard. *(A.G.M. July 1993)*.

### 2 START TIME

- A. Players are to be in the hall at 9.20am and play shall commence at 9.30am sharp. With the agreement of team captains, a game other than the first listed in the score book may be played. Any team unable to field a game at 9.30am risks forfeiture of their first game. *(A.G.M. July 1998)*.
- B. Divisional Representatives are authorised to warn team captains on three occasions should late starts be reported. After three warnings,

the points which have been gained by the offending player in all games shall be forfeited. *(A.G.M. July 2005)*.

### 3. SHUTTLES

- A To be distributed by a Divisional Representative on each playing day. Three shuttles per court. Players may request extra shuttles if required. There is no limit to the number of shuttles used on any day. *(A.G.M. July 1983)*.
- B The Divisional Representative in control of the distribution of shuttles shall complete the record of shuttles removed from the shuttle box each week.

### 4. ORDER OF PLAY

- A. Prior to commencement of play, Team Captains are to exchange score books containing the full names of players in order of play, including the notation of fill ins. Players shall play in their correct positions except when fill ins or injury make this impractical. *(A.G.M. July 1982)*.
- B. In circumstances whereby situations (eg. Health reasons) do not permit a player to play two consecutive games, that player's games may be played out of order or a break of no more than ten minutes is allowed between games. The agreement of both Team Captains must be obtained prior to start of play. *(Cttee Meeting August 2006)*.

### 5. COURT FEES

- A Shall be as specified at an A.G.M. in any year and shall be reviewed annually. Team Captains shall collect court fees by 10.00am and remit same to the Divisional Representative on the same playing day. It is the responsibility of each Team Captain to ensure that court fees are correct prior to collection by the Divisional Representative.
- B In the event of a player being absent for more than four weeks it is the responsibility of the fill in to pay the court fees.
- C The Divisional Representative shall deposit court fees and a completed cash voucher in the locked container in the shuttle box via a pouch as supplied for subsequent collection by the Honorary Treasurer.
- D Court fees for finals are to be paid by all team members. *(A.G.M. July 2007)*.
- E If a player plays as a permanent fill in for another Division whilst also playing in their assigned Division, HLBA will pay the court fees due to the team they are filling in for. *(Cttee Mtg 26 Sept 2007)*.
- F A player who is appointed to the position of permanent fill in in any Division and who does not hold a permanent position in another team shall pay court fees as though they were the original players.

## 6 SCORE SHEETS

- A. The top copy of results sheets for all teams shall be placed in the box provided at the notice board at the end of each day's play. The results box can also be utilised as a constructive suggestion box.
- B. Full names and positions of fill ins are to be noted on the score sheets.
- C. Any protests shall be made in writing and placed in the results box on the same day of play and the Results Secretary is to be notified by telephone of this action.
- D. The Results Secretary (or other Committee Member nominated by them during her absence) is responsible for the weekly updating and maintenance of the results ladder on the notice board.

## 7 MATCH POINTS

Match points shall be allocated as follows:

- Win ..... 4 points
- Draw ..... 2-1/2 points
- Loss ..... 1 point
- Win by Forfeit ..... 4 points
- Loss by Forfeit ..... Nil points
- Bye ..... 4 points

## 8 FILL-INS

- A It is the responsibility of Members to find their own fill in, not that of the Team Captain. Should a problem arise, the relevant Team Captain or Divisional Representative should be contacted. Details as to how to choose a fill in shall be distributed along with each roster sheet at the beginning of each roster.
- B There is a limit of three occasions whereby an unregistered player may play as a fill in. (*A.G.M. July 1985*). If a player is required to play on more than three occasions, that player shall then be registered.
- C All players, including fill ins, who compete in the Finals shall be registered Members of the Association. (*Cttee Mtg Dec 2011*).
- D All absent players shall pay court fees for their fill ins for the first four weeks – “refer item 7 Court Fees”.
- E To fill an emergency vacancy in any team, players may be drawn from a fill in list or lower grade. (*A.G.M. July 2006*). At no time shall a fill in be stronger than the player she is filling in for.
- F A No. 4 player from a higher division can only play as a No. 1 in the Division below.



## 9 FINALS

- A Days of play for Finals:** Grand finals shall be played on rotating days] as stated at the start of each roster. (*Cttee Mtg November, 2018*)
- B Finals Format:**
- (i) The format for the Final will be the top two teams at the completion of the respective roster from each division shall play for the Grand Final. (*Cttee Mtg November, 2018*)
  - (ii) The team to start serving first shall be decided with a toss of the shuttle and that team has the right to choose either to serve first or opt for which end of the court they wish to start the game. If the team winning the toss opts to serve first, the opposing team has the right to choose which end of the court they start the game. (*A.G.M. July 1991*).
- C Eligibility To Play / Fill In For Finals**
- (i) When fill ins for all finals are drawn from non-playing teams permission must be sought from one Executive member plus all available Divisional Representatives.
  - (ii) No member shall play in two Grand Finals.
  - (iii) A fill-in must be registered and have played at least three roster matches.
- D Umpiring In Finals:** Teams not playing in the finals MUST provide at least one person from each team to umpire matches and act as linesmen. (*A.G.M. July 1985*).
- E Drawn Matches In Grand Finals:** If a grand final ends in a drawn result, both teams are declared the winner.
- F Awards:** Vouchers are to be presented to the winners and runners up of rosters. All-fill ins playing in grand finals are entitled to receive an award, the value of which is to be determined by the current Committee. (*Cttee Mtg 1 Sept 2009*).

## 10 CONTACT DETAILS

Names and telephone numbers of the Committee and fill ins shall be distributed to each Member.

The Team Captain is the contact person for each player and it is the responsibility of the Team Captain to ensure that all team members have a fill-in list.